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Meeting Minutes - #42

USGBC-San Diego Chapter - Board of Directors

Meeting date: July 25, 2011

Meeting time: 4:00 PM – 7:00 PM

Location: DPR

Minutes submitted by: Kamala Kuresman, July 26, 2011

Board Members Attendees: Zach Pannier, Jay Corrales, Robert Thiele, Keith Schneringer, Beth Brummitt, Lucia Stone, Kamala Kuresman, Sean Hulen, Lisa Browy

Board Members Absent: Carolyn Keith, Jay Bart, Matthew Porreca

Other Attendees: Douglas Kot

1. Board Meeting called to order

* (4:09 PM) Jay called the meeting to order.

2. Opening Round

* (4:12 PM) Introduction of guests and opportunity for all attendees to discuss what is on their minds.

The Next Board Meeting is September 26, 2011 at DPR from 4 – 7pm.

Matters of Content

4. Strategic Scorecard Exercise

*(4:18) Jay reiterated the strategic planning process the board has engaged in to date and identified the next goal in the process which is to create a final scorecard from which we can track our progress. The board worked through the draft Chapter Strategic Scorecard to set goals and priorities within the major strategic categories. The Board determined a goal statement, created and prioritized SMART goals into three categories: 1) primary (A), 2) growth (B), and 3) reach (C). Action items for the remaining strategic categories, as well as the next steps in the process, will be distributed by Jay Corrales July 26, 2011.

5. Approve FY 2011 Budget

*(6:20) Jay provided an overview of the draft budget. The Board discussed the key highlights and answered questions regarding the budget. The proposal to approve the budget was supported by the Board.



6. Select Facilitator for Next Meeting and Closing Round

*(6:51) Kamala was nominated to facilitate the next meeting.

Closing Round

(*6:50 PM) Attendees shared their closing comments about the meeting. Tips for improving facilitation of the next meeting were also shared.

Lisa announced her resignation from the Board.

Adjournment:

*(7:03 PM) Meeting adjourned at 7:03 PM.

Next board Meeting: The next board meeting September 26, 2011 from 4:00 PM – 7:00 PM at DPR Construction.

Year-at-a-glance Meeting Dates:

September 26, 2011, December 5, 2011

Mission *Inspire, educate and collaborate within our community to accelerate the transformation of our built environment into true sustainability.*