



SAN DIEGO GREEN BUILDING COUNCIL

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Meeting Minutes - #47

USGBC-San Diego Chapter - Board of Directors

Meeting date: April 3, 2012

Meeting time: 4:00 PM – 6:00 PM

Location: DPR

Minutes submitted by: Kamala Kuresman, April 4, 2012

Board Members Attendees: Zach Pannier, Kamala Kuresman, Barbara Fanning, Robert Thiele, Matthew Wells, Matthew Porrecca, Sean Hulen, Beth Brummitt, Jay Corrales, Walter Kanzler

Board Members Absent: Jay Bart, Lucia Stone

Other Attendees: Douglas Kot

1. Board Meeting called to order

* (4:10 PM) Zach called the meeting to order.

2. Opening Round

* (4:10 PM) Opportunity for all attendees to discuss what is on their minds.

The next Board Meeting will be on May 8, 2012 at DPR from 4 – 6:00pm. It will be a joint meeting with the Board and the Steering Committee.

3. Agenda Approval

*(4:22) The theme for this month's meeting was Budgeting. The agenda was approved with no modifications.

4. Meeting Minutes Approval

*(4:25 PM) The March 6, 2012 Board Meeting Minutes were approved.

5. Conflict of Interest

*(4:25 PM) Board members expressed no conflicts of interest with the agenda.



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Discussion Items

6. Strategic Plan – ‘Stand & Deliver’

*(4:26 PM) The Directors identified the scorecard initiatives that they will be leading. They also discussed the first few action items they will take towards completion of those goals.

7. Fund Development Plan

*(5:28 PM) Jay Corrales will discuss this item at the May 8th Board meeting.

8. Chapter Leadership Retreat Attendees

*(5:29 PM) The Chapter Leadership Retreat is taking place this year in San Antonio July 25 – 27th on the Riverwalk. The Chapter will be sending four attendees. National is paying for two attendees; our Chapter is paying for two attendees. We will discuss and determine the four attendees at the May 8th joint Board/Steering Committee meeting.

9. FY 2012 Budget

*(5:31 PM) Robert and Doug presented the draft budget they developed. They consolidated some of the categories to simplify the structure. The Board stated that a FY 2012 goal will be to track where Chapter staff's hours are actually being spent. The next steps are to discuss the draft budget with the Steering Committee during the May Board meeting, along with the Strategic Plan Scorecard. The committees will then examine the budget and provide comments. The final budget will be voted on in June 2012.

Information Updates

10. New Chapter Staff – Operations Manager

*(6:01 PM) The Chapter has hired Renee Daigneault as our new Operations Manager. She will be report directly to Doug Kot.

12. Chapter Annual Report

*(6:02 PM) The Chapter Annual Report was submitted to National on March 21, 2012.

13. Event Discounts

*(6:04 PM) All Board members are expected to pay full price for Chapter events if they are able to do so. The price of admission helps to fund the Chapters activities.

14. May Board Meeting

*(6:05 PM) The May Board meeting will be a joint Board/Steering Committee meeting. It is important to have strong attendance. The Chapter staff will be invited to attend the meeting as well.



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15. San Diego Green Building Conference

(*6:05 PM) Doug is pulling together the outstanding items for the conference. The event consists of the evening session with Bill Reed and the workshop on Thursday morning. The event will no longer include the tracks that were originally scheduled for Wednesday afternoon; those sessions will be scheduled at a later date. Board action is needed to drive attendance to the event. Each Board member is asked to reach out to their contacts via personal phone calls to bring much needed focus and attention to the nationally recognized specialist we have as a guest speaker.

Closing Round

(*6:13 PM) Attendees shared their closing comments about the meeting.

Adjournment:

(*6:19 PM) Meeting adjourned at 6:19 PM.

Next Board Meeting: The next Board Meeting will take place on May 8, 2012 at DPR from 4:00 – 6:00pm.

Year-at-a-glance Meeting Dates:

8 May 2012, 5 June 2012, 10 July 2012, 7 August 2012, 4 September 2012, 2 October 2012, Nov – GreenBuild in SF, 4 Dec 2012

Action Items:

- Outreach for San Diego Green: The Future is Regenerative Design:**
Directors are tasked with reaching out to their network to drive attendance! Make personal contact through phone calls.

Mission *Inspire, educate and collaborate within our community to accelerate the transformation of our built environment into true sustainability.*