



SAN DIEGO GREEN BUILDING COUNCIL

5010 Shoreham Place
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www.usgbc-sd.org

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Matthew Wells
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EXECUTIVE DIRECTOR
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Meeting Minutes - #48

USGBC-San Diego Chapter - Board of Directors

Meeting date: May 8, 2012

Meeting time: 5:00 PM – 7:00 PM

Location: DPR

Minutes submitted by: Kamala Kuresman, May 10, 2012

Board Members Attendees: Zach Pannier, Kamala Kuresman, Robert Thiele, Matthew Wells, Matthew Porrecca, Sean Hulen, Beth Brummitt, Jay Corrales, Lucia Stone, Walter Kanzler

Steering Committee Attendees: Keith Schneringer (LEED EBOM and PRC), Steve Cordaro (Residential), Abby Buchan (Membership, Living Building, Marketing), Paulina Lis (Sustainable Destinations), Tauyna Goyette (Education/Programs)

Board Members Absent: Jay Bart, Barbara Fanning

Other Attendees: Douglas Kot, Renee Daigneault

1. Board Meeting called to order

* (5:10 PM) Zach called the meeting to order.

2. Opening Round

* (5:10 PM) Opportunity for all attendees to discuss what is on their minds. The next Board Meeting will be on June 5, 2012 at DPR from 4 – 6:00pm.

3. Agenda Approval

*(5:38) The agenda was approved with no modifications.

4. Meeting Minutes Approval

*(5:39 PM) The April 3, 2012 Board Meeting Minutes were approved.

5. Conflict of Interest

*(5:40 PM) Board members expressed no conflicts of interest with the agenda.



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Discussion Items

6. Icebreaker

*(5:40 PM) Each attendee briefly shared the reasons that they are involved in the Chapter and why continue to participate.

7. Strategic Plan Discussion

*(4:26 PM) Zach provided a high-level overview of the FY2011 Strategic Plan Scorecard. The group engaged in a discussion regarding the Scorecard.

A discussion regarding the organizations that are important to committee work ensued.

- BOMA* - *Keith has done outreach*
- SD/CCD (Community College Districts) – *Chapter has done outreach*
- IFMA* - *Keith has done outreach*
- NAIOP
- NARI
- **ULI**
- **AIA***
- **AGC***
- ASHRAE
- **CleanTECH**
- San Diego Economic Development Council
- Balboa Park Cultural Partnership
- Balboa Park Celebration Inc.
- High School
- ACE*
- SD Convention Bureau – *Sustainable Destinations Committee start to target in prep of Balboa Park Centennial and Green Build 2015*
- Hotel & Lodging – *Sustainable Destinations Committee start to target in prep of Balboa Park Centennial and Green Build 2015*
- Green Chamber – *Sustainable Destinations Committee start to target in prep of Balboa Park Centennial and Green Build 2015*
- **SD Foundation**
- Surf Rider – doing an event later in 2012
- CA Restaurant Association
- CNU
- Appraisal
- ASID
- IIDA
- County
- CSI
- PCBC Conference



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- Main St*
- **North Park Main Street**
- International Living Futures

*National relationship exists

Bold – high level organizational partnership goals

8. Chapter Leadership Retreat Attendees

*(6:44 PM) The Chapter Leadership Retreat is taking place this year in San Antonio July 25 – 27th on the Riverwalk. Each Chapter across the country sends representatives. The Chapter will be sending four attendees. USGBC National is paying for two attendees; our Chapter is paying for two attendees to attend. The Steering Committee representatives should talk to their committee and develop a list of names of prospective attendees. The list of names should be provided to Doug by Friday, May 18th; all registrations must be complete by May 29th. The Executive Committee will make the decision and will notify the list of attendees. If a member's company will cover the costs of registration, flight, hotel, they are welcome.

Information Updates

10. New Chapter Staff – Operations Manager

*(6:51 PM) The Chapter has hired Renee Daigneault as our new Operations Manager. She will be report directly to Doug Kot.

Closing Round

(*6: 57 PM) Attendees shared their closing comments about the meeting.

Ideas for Improvements:

- Improve Communication – Having a Board liaison present at Steering Committee meetings will help align the Board and Steering Committee.
- Send Board meeting minutes to Steering Committee; Steering Committee minutes to Board.

Adjournment:

(*6:19 PM) Meeting adjourned at 6:19 PM.

Next Board Meeting: The next Board Meeting will take place on June 5, 2012 at DPR from 4:00 – 6:00pm.

Year-at-a-glance Meeting Dates:

5 June 2012, 10 July 2012, 7 August 2012, 4 September 2012,
2 October 2012, Nov – GreenBuild in SF, 4 Dec 2012



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Action Items:

- Board to narrow the list of organizations to three high-level partnerships. The board is to develop a work plan and goals centered on those partnerships. Define and perhaps create levels of partnerships: collaboration, partnerships, and information sharing.
- Marketing committee – tasked with working on more publication/communication for the Chapter. Examine the communication goals on the Strategic Scorecard. Add line items in the budget if third party assistance is needed.
- Committee Budgets are due Robert Thiele by Friday, May 18th
- Steering Committee representatives – Talk to committees and develop a list of names of prospective attendees for the Chapter Leadership Retreat. Provide the list of names should be provided to Doug by Friday, May 18th.
- Agenda item for next meeting – bring Living Building Collaborative to San Diego

Mission *Inspire, educate and collaborate within our community to accelerate the transformation of our built environment into true sustainability.*