



# SAN DIEGO GREEN BUILDING COUNCIL

## SDGBC OFFICE

5010 Shoreham Place  
San Diego, CA 92122  
www.usgbc-sd.org

## Board of Directors

**PRESIDENT**  
Douglas Kot  
DNI GL

**VICE PRESIDENT**  
Lucia Stone  
San Diego Gas & Electric

**SECRETARY**  
Barbara Fanning  
Mindswing Consulting

**TREASURER**  
Avery Kintner  
Urban Fabrick

**Bill Barnard**  
WB Consulting

**Beth Brummitt**  
Brummitt Energy  
Associates

**Jacques Chirazi**  
City of San Diego

**Dee Davis**  
Davis Consulting  
California

**Sean Hulen**  
Balfour Beatty  
Construction

**Walter Kanzler**  
Qualcomm

**Jeff Marshall**  
Healthy Buildings

**Alexis Parker**  
HomeAid San Diego

**Matthew Porreca**  
BNIM Architects

**Jan Sachs**  
Coldwell Banker  
Commercial

## STAFF

**EXECUTIVE DIRECTOR**  
Paulina Lis  
paulina@usgbc-sd.org  
760-587-5415

## Meeting Minutes - #75

San Diego Green Building Council - Board of Directors

Meeting date: January 13, 2015  
Meeting time: 5:00 PM – 7:00 PM  
Location: DPR Construction, San Diego, CA  
Minutes submitted by: Barbara Fanning

**Board Member and Steering Committee Attendees:** Avery Kitner, Jeff Marshall, Dee Davis, Jan Sachs, Barbara Fanning, Alexis Parker, Doug Kot, Beth Brummit, Walt Kanzler, Lucia Stone, Matthew Porreca

**On Phone:** N/A

**Board Members Absent:** Bill Barnard, Jacques Chirazi, Sean Hulen

**Staff Attendees:** Paulina Lis

Board Meeting called to order by Beth (5:07 PM)

## 1) WELCOME & BOARD ORIENTATION (5:07 PM)

**Agenda Approval**  
Approved

**Conflict of Interest**  
No conflicts

**Meeting Minutes Approval**  
Approved by Lucia. Second Jan.

**Board Introductions**  
Board shared more information about themselves and why they are involved with the board.

**Board Orientation**  
Beth reviewed binder and materials with group highlighting key responsibilities and board member expectations.

## ACTION:

- Board commitment forms to be signed at Board Retreat.
- Update Policies and Procedures Manual. Board to appoint Committee Lead and recruit committee to support efforts.

## **2) EXECUTIVE COMMITTEE NOMINATIONS (5:40 PM)**

The board used dynamic governance process to elect new executive committee members. All positions are 2-year terms.

### **Results were as follows:**

Treasurer – Avery Kintner

President - Doug Kot

Vice President – Lucia Stone

Barbara will remain Secretary and is currently serving the 2<sup>nd</sup> year of a 2-year term.

## **3) RETREAT UPDATE**

The Board retreat will take place on Friday, February 20, 2015 at the Birch Aquarium in La Jolla. Board members with possible scheduling conflicts are Alexis Parker and Doug Kot.

## **4) PROGRAM STATUS UPDATES**

- All board members should plan to attend the Green Meet 1/20 for introductions and State of Green Report.
- Green Conference is scheduled for September 2015. Need to appoint or hire an event planner to commit to fundraising, managing, and marketing this event.

## **5) CLOSING ROUND (7:36 PM)**

## **6) MEETING ADJOURNED BY BETH (7:53 PM)**

**NEXT MEETING:** February 12, 2015