



SAN DIEGO GREEN BUILDING COUNCIL

5010 Shoreham Place
San Diego, CA 92122
www.usgbc-sd.org

OFFICERS

PRESIDENT

Beth Brummitt
Brummitt Energy Associates

VICE PRESIDENT

Robert Thiele
Robert Thiele Architect

SECRETARY

Barbara Fanning
Mindswing Consulting

TREASURER

Avery Kintner
Empowered Energy Solutions

DIRECTORS

Bill Barnard

WB Consulting

Jacques Chirazi

City of San Diego

Thomas Del Monte

Interra Energy, Inc.

Daniele Horton

Thomas Properties Group

Sean Hulen

Barnhart Balfour Beatty

Walter Kanzler

Qualcomm

Douglas Kot

DNV GL - Energy

Jeff Marshall

Healthy Buildings

Micah Mitrosky

IBEW Local 569

Matthew Porreca

BNIM Architects

Lucia Stone

San Diego Gas & Electric

STAFF

INTERIM EXECUTIVE
DIRECTOR

Renée Daigneault
renee@usgbc-sd.org
858-220-6523

Meeting Minutes - #65

San Diego Green Building Council - Board of Directors

Meeting date: February 11, 2014

Meeting time: 5:00 PM – 7:00 PM

Location: DPR Construction, San Diego, CA

Minutes submitted by: Barbara Fanning

Board Member and Steering Committee Attendees: Robert Thiele, Barbara Fanning, Walt Kanzler, Bill Barnard, Beth Brummitt, Sean Hulen, Doug Kot, Jeff Marshall, Danielle Horton, and Jacques Chirazi (via phone)

Board Members Absent: Micah Mitrosky, Avery Kintner, Thomas Del Monte, Matthew Porreca, Lucia Stone,

Staff Attendees: Renee Daigneault

1. Board Meeting called to order by Beth (5:06 PM)

2. Opening Round / Status (5:12 PM)

3. Agenda Approval (5:23 PM)

4. Conflict of Interest (5:30 PM)

No conflicts.

5. Meeting Minutes Approval (5:35 PM)

Robert approved. Doug seconded.

6. Treasurer's Report (5:40 PM)

Doug presented on behalf of Avery. P&L through 12/31 sponsorship was primarily from SDGE other sponsorship has been light. Expenses are in line. January show an \$8000 loss. We need to really ramp up funding. February may have small loss but should make up in March with funding. May and June are unknown but could break even without Doug's salary.

Chapter needs to look at San Diego Foundation and other grant options. Water Corps grant option with a site visit in Balboa. Chapter has applied for a \$25,000 from SD women's foundation.

Sponsorship is the key takeaway. When we ask we are usually successful. Doug pledged \$7500 before end of fiscal year. Without funding from sponsorship we will not be able to hire an executive director. Need to look at budget modifications for board approval in March meeting. All programs have been revenue positive overall.

Average annual budget \$300,000. Assets are \$150,000. We have crossed below 6-month reserve. Previously, we said this is when we will look at structural changes to the organization. Doug's departure allows us a little more leeway. Preparation will begin for new budget and fiscal year March/April. There is an opportunity to look at various income streams and allowing board to meet targets and we can all work to make this happen. Doug proposed creating a finance committee and/or budget committee. New fiscal year is July 1. Need to work through the details of Doug's vacation payout but a plan needs to be formalized.

Beth thanked Doug for supporting chapter for an extra transition period but need to finalize the details. Accrued vacation will go away once Doug is cashed out. In-kind lease amortization cancels out. We received a reduced price on an audit with full book accounting for June 30 2013. Audited books are very important for receiving grants and looking to have a draft tentatively for next board meeting.

Beth wants to elevate funding to the board in a greater way to ensure we are meeting financial goals.

Board Commitments for fiscal year are as follows. We will discuss status in next meeting.

Thomas - \$5000
Bill - \$2500
Matthew - \$7500
Zach - \$20,000
Sean - \$17000
Micah - \$5000
Barbara - \$5000
Lucia - \$15000
Jacques - \$5000
Danielle - \$5000
Walt - \$5000
Robert- \$2500
Avery - \$5000
Beth - \$7000
Doug - \$7500
Jeff - TBD

7. Ongoing Business

- a) ED Transition Plan – Transition team has met several times and discussed messaging. Renee has verbally accepted role as Interim Executive Director. Chapter has been notified via email and is updated on the website. Renee will receive a bonus for the time she serves in the new role. Next steps focus on what the new ED looks like? Where do we want to be in the next 2 years, 5 years, etc? Planning to start search as soon as March/April with ED in place by start of next fiscal year. Very aggressive but possible.
- b) Feb 19 Green Meet: Committees meeting at 4:30. Meet starts at 5:30. Comments begin at 6 PM. Building on the nesting and sharing. Outcomes and goals of nesting work is the primary message to deliver. Each committee is doing tasks that may tie to revenue and this is an opportunity.

Next week will focus on nesting goals. Would like to get more sophisticated of what we will expect of committees. Typical committee timelines are: Jan/Feb establish leadership and March/April committees indicate what their goals and budgets. Recommend an excel document for the committees to complete so committees are aware of budget.

Group discussed committees in which board members serve and the need for a new committee focused on water. Jeff serves on EBOM. Barbara serves on Schools and can serve on Programs. Doug is part of LBC, EBOM, and all. Robert is part of LBC. He is not sure if we need water committee but think there should be one associated with GAP. EBOM has potential. Walt is working on alignment for the nesting. Sean serves on Schools and plays a key role in Green Apple. Danielle serves on EBOM and some involvement with national or liaison. Bill serves on LBC and helping with nesting alignment. Jacques is on LBC.

Nesting looks at where we can be successful, how do we commit to other activities, tasks, etc.

- c) SDGBC promotional video: Board members recruited for video and some new locations added for North County.

8. 2014 Calendar

- a) BOD Meetings: Group confirmed meetings would be held the second Tuesday of month 5-7 PM at DPR. Sean happy to host as well. Robert likes keeping at DPR but if a schedule conflict we will go to BFB. Need to look at dinner options/members to sponsor the dinner hour. Request RSVP. Meeting announcements in advance.
- b) BOD: Orientation / Retreat – Beth asked that everyone bring board package to March meeting to recap but not a full orientation. No retreat planned for 2014 but do want to host a significant planning meeting for the March meeting. Meeting might be an hour longer.

c) GBC coming events:

- PRC Retreat in Santa Barbara on Fri and Sat, 14-15 Mar 2014. Chapter cover hotel. Renee/Ravi/Bill/. Please let Renee know if you want to go. Feedback needed by Thursday Feb 13, 2014.
- Advocacy Day in Sacramento on Tues, 08 April 2014 (with concurrent Green CA Summit 08-09 April) Doug will most likely go self-funded, last year we sent 4 (Beth, Doug, Walt, Avery) in 2013. We have been contacted by legislators to propose/carry/sponsor legislation including: Grey, Purple, Green: Connecting Water Conservation & Reuse Policy to Plumbing Code, The Building Health Initiative: Organizations Taking Action, AB 758: The Most Important Law No One's Ever Heard Of, and The End of the Rainbow: Local Building Codes.

Committee members that might want to attend include Tanya Goyette and Wayne Longden. Need to also consider who would be able to help implement on the ground locally.

- Mid-Year Meeting in Detroit (possibly 19-21 May) – Renee/Ravi + Green Schools. Danielle will be there for EBOM.

9. Ongoing Business

- a) Annual reporting to USGBC National scheduled for March
- b) Grant from National for project manager and education grant outstanding until 2/17
- c) 2013 USGBC grant close-out on GAP replication pending
- d) 2013 USGBC grant close-out for Green Apple is complete
- e) 2013 The San Diego Foundation small-business contract is complete - complete this week. \$25,000
- f) USGBC National Education Partner Agreement – consider future report back in April meeting.
- g) Grossmont-Cuyamaca Community College District Education Contract – expected to come in any day.
- h) Cuyamaca Green Schools Scholarship – pending MOU from college.

10. New Business

a) Vision statement: refinement proposal:

Approved:

Vision: Our buildings and communities will regenerate and sustain the health and vitality of all life within this generation.

Proposal:

Vision: Our buildings and communities regenerate and sustain the health and vitality of all life within our time.

11. Closing Round (7:24 PM)

12. Meeting Adjourned by Beth (7:24 PM)

Meetings for the year ahead (2014): March 11, April 8, May 13, June 10, July 8, August 12, Sept. 9, Oct. 14, Nov. 11, and Dec. 9.