



SAN DIEGO GREEN BUILDING COUNCIL

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Meeting Minutes - #67

San Diego Green Building Council - Board of Directors

Meeting date: April 15, 2014

Meeting time: 5:00 PM – 7:00 PM

Location: DPR Construction, San Diego, CA

Minutes submitted by: Barbara Fanning

Board Member and Steering Committee Attendees: Jeff Marshall, Avery Kintner, Jacques Chirazi, Jeff Marshall, Walt Kanzler, Robert Thiele, Beth Brummitt, Micah Mitrosky, Sean Hulen, and Matthew Porreca

Via Phone: Bill Barnard

Board Members Absent: Danielle Horton, Doug Kot, Lucia Stone, Thomas Del Monte

Staff Attendees: Renee Daigneault

Board Meeting called to order by Beth (5:09 PM)

1) OPENING ROUND & ADMINISTRATIVE (5:09 PM)

Beth presented new format and organization of meetings focused on action items to help keep us on track and efficient. Robert is the timekeeper.

Agenda Approval (5:22 PM)

Conflict of Interest (5:28 PM)

No conflicts.

Meeting Minutes Approval (5:28 PM)

Robert Approved. Sean Seconded.

Treasurer's Report (5:29 PM)

In March we had an \$18,000 deficit due to several unforeseen costs including previous unpaid costs with North Park Eco-Districts, and a shortfall from GAP enrollees. We expect to see this come up next month. \$25,000 deficit for year currently but does not include pending grants. If we secure all grants of \$43,000 it will be favorable for the year. Give Big is coming up and we have several contributions coming in including DPR.

May and June are really critical income months for us. Need to push fund raising and sponsorship efforts.

Avery working on new processes to accrue and match so we have a clearer picture of financials going forward.

2012/2013 – \$460,000 with \$469,000 in costs

2013/2014 - Projection for year is \$320,000 with \$313,000 in costs

2) ACTION ITEMS

- a) ED transition – Calendar was attached in packet. Looking to have new ED announcement September 1, 2014 to allow for time for role definition, interviews, etc. We will open for search potentially next month. Board will meet to determine timing at May meeting.

CONSENT: Board to recognize and approve schedule -- All consent.
Sean expressed some concern over timing especially if revenue is a critical need.

ACTION: Transition committee to provide feedback to Avery. Avery to parse description to clearly delineate gaps and areas we need filled. Commit by end of week. Final description will be presented at next Board meeting.

- b) GAP update – Making every effort to forecast decisions. Robert has been working with GAP program and has been board representative. In transition from ED, we have been looking at different programs including GAP and take a picture of the great accomplishments especially as it relates to Grant Monies and that we are in alignment.

July – Old Globe press conference, announced 10 LEED project in Balboa by 2015. First GAP in 2010 with WBC, Fleet and MOM completed already. The chapter is slated to complete 5 projects. 2013 – combined Globe and Air and Space with a \$50,000 grant. Good start educational but organizational and complexity became difficult + change in staff at Old Globe. Now completed for Air and Space (level TBD). The Old Globe kick off is on calendar to begin May 2. Robert expressed concern with meeting this deadline and recommended delay of Old Globe for a couple of months (30-60 day delay potentially). Robert asked help from EBOM committee of Jeff to help make this happen. Jeff indicated that we need an EBOM expert and we don't have a person with high amount of experience in this area on the committee that has the bandwidth to handle this type of project. We need to look at expertise outside of the committee.

CONSENT: Board consented to go forward with May meeting because we already have several volunteers but need to develop immediate strategy for timeline and what this looks like going forward. Next steps for hiring project manager.

ACTION: Jeff, Renee, Robert, Ravi, and Doug to get together to develop strategy.

- c) Sponsorship – Beth reminded group of commitments for sponsorship. Please attempt to make those commitments. Discuss more in May or June. Sean had BB and AO REED and Green apple. Walt working on Qualcomm Foundation opportunity.

ACTION: All board members to raise funds

- d) San Diego Climate Action Plan – Doug has been active in this. Chapter needs to encourage the mayor to approve new plan. Mayor may go back to 2009 plan. Council in favor of bringing forward. Month of May will be timing for through process by city. Chapter as been asked to sign an Environmental Health Letter and to ask other businesses and environmental associations to sign letter.

- 1) Board agrees to support in current version 2014
- 2) Board members asked to have their organizations sign on
- 3) Board members asked to have other contacts to sign on

CONSENT – Board approved SDGBC signs the letter. Board Consents to support.
Caveat – Ask Doug directly to confirm that there are no additions he would like to see.

ACTION: Sign on to letter and encourage others.

3) INFORMATION UPDATES (6:35 PM)

- a) Education Update –

ACTION:

Questions: Renee to ask SDGE/EIC - Will the current education agreement remain in 2015? How is it paid for? Staff or compensate faculty? Presentation was a good fit.

Working group needs better view of true costs for events to confirm ROI

- b) Steering Committee updates – Board help promote Green Drinks. Just added 2 new Earth Day events with EBOM – 1 with BOMA and 1 with McCarthy Cook and CBRE
- c) Greenbuild 2016 will be held in LA not San Diego. National may host mid-year meeting in San Diego.
- d) Group reviewed SMART Goals in take form.
ACTION: Email Barbara changes to SMART goals form by May 1.
- e) Thomas has resigned – Board agreed not to refill his seat at this time.
- f) Graphic Intern – Robert investigating opportunity for this.

- g) The chapter needs to have a contract labor agreement developed.
ACTION: Need board member volunteer to lead this effort.
- h) Coast Keeper Water Heroes – Micah shared opportunity with chapter to participate or nominate local water heroes. Nominations are due by April 30. Event is June 13 at Birch.
- i) Advocacy Day – Met with 8 legislators and their aids. Marty Block’s aid interest in eco-district efforts. Renee working on follow-ups with others. Renee can also provide a download. Green Building Legislation dual plumbing, and AB 324.
- j) PACE passed by City for residential

4) CLOSING ROUND (7:09 PM)

5) MEETING ADJOURNED BY BETH (7:25 PM)

6) AGENDA DEADLINES

Please plan to have all materials for the next board meeting by May 3 including attachments, etc.

NEXT MEETING: MAY 13, 2014 at DPR

Meetings for the year ahead (2014): May 13, June 10, July 8, August 12, Sept. 9, Oct. 14, Nov. 11, and Dec. 9.