



SAN DIEGO GREEN BUILDING COUNCIL

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Meeting Minutes - #68

San Diego Green Building Council - Board of Directors

Meeting date: May 13, 2014

Meeting time: 5:00 PM – 7:00 PM

Location: DPR Construction, San Diego, CA

Minutes submitted by: Barbara Fanning

Board Member and Steering Committee Attendees: Thomas Del Monte, Robert Thiele, Doug Kot

Via Phone: Danielle Horton, Barbara Fanning, Lucia Stone, Jacques Chirazi, Sean Hulen, Walt Kanzler

Guest: Glen Brandenburg, Director of Facilities SDSU

Board Members Absent: Beth Brummitt, Avery Kintner, Micah Mitrosky, Matthew Porreca, Bill Barnard, Jeff Marshall

Staff Attendees: Renee Daigneault, Ravi Bajaj

Board Meeting called to order by Robert (5:16 PM)

1) OPENING ROUND & ADMINISTRATIVE (5:23 PM)

Glen presented to board. SDSU is hosting Higher Education Sustainability conference this year. June 16-20, 2014.
<http://cahigheredusustainability.org/>

Revised Agenda Approval (5:28 PM)

Conflict of Interest (5:28 PM)

No conflicts.

Meeting Minutes Approval (5:28 PM)

Doug Approved. Thomas Seconded.

Treasurer's Report (5:30 PM) - Doug

Draft Budget is in process. Avery is planning to have for June Meeting. Filed taxes this week. Audit results were sufficient and Renee working with Avery to finalize it. Mostly administrative responses need.

2) ACTION ITEMS

a) By-Laws Update

- Membership Criteria (board approval)
- Authorizing Limited Board Member Appointment Powers for Sitting Directors (member ballot approval needed)
- Director Term Limit Rule Exemption for Immediate Past President (member ballot approval needed)

CONSENT TO APPROVE DRAFT – Approved.

ACTION: Thomas to work with staff to finalize and share with Board in next meeting as an informational update.

b) Executive Director

Excomm met to discuss next steps for position based on funding and it is recommended that we appoint Renee as Executive Director. Concerns regarding ability to manage educational strategy and fundraising skills were mentioned. At this time, the board requested a continuation of Interim Executive Director for next 3 months.

ACTION: Excomm committee to revisit based on board comments. Board to review and consider until next meeting.

c) Grants/Marketing

- Robert has identified a graphics volunteer to support the chapter and develop collateral for telling our story.

d) GAP Program Update

- Paulina Lis has agreed to come on as a staff support project manager to assist Ravi based on complexity of new projects.
- Ravi reported that we have a good volunteer pool and engaged facilities manager for Old Globe. Performance period will begin July.
- Air and Space has been submitted to GBCI.
- Robert requested approval of recommendation of GAP Guide, Pre-assessment worksheet and pursuing additional funding to support program (\$50,000). Additional fundraising will be needed to support project (\$7,000). SDGE (Lucia) will be monitoring the projects. Additional Board Member needed to monitor project.
- Danielle offered to provide direct support to staff.

ACTION: Need Board volunteer to help monitor.

3) INFORMATION UPDATES

- a) Meetings and Use of DPR – staff or board member must be in attendance.

- b) Chair for September Conference – Doug will be chair and Lucia offered support. Board agreed.

4) CLOSING ROUND (7:30 PM)

5) MEETING ADJOURNED BY ROBERT (7:25 PM)

6) AGENDA DEADLINES

Please plan to have all materials for the next board meeting by June 3, 2014 including attachments, etc.

NEXT MEETING: June 10, 2014 at DPR. Please RSVP!

Meetings for the year ahead (2014): June 10, July 8, August 12, Sept. 9, Oct. 14, Nov. 11, and Dec. 9.